



ABN 83 933 088 435

REPORT TO MEMBERS

on the activities and finances of NSW Aboriginal Culture, Heritage and Arts Association Inc (ACHAA) for the period 20 May 2014 till 30 June 2015

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10 Hickson Rd
The Rocks NSW 2000

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Committee Report for the Period 20 May 2014 till 30 June 2015

The committee of the NSW Aboriginal Culture, Heritage and Arts Association (ACHAA) submit the following report to members on activities and financial records of the association for the period up to 30 June 2015.

Establishment of the Association

The first meeting of the interim committee for ACHAA was held on 20 May 2014 at the Sydney Royal Botanic Gardens. The invited group represented cultural centres, keeping places, knowledge centres, language centres and artist run studios from across NSW.

Those present agreed to form an incorporated association. The formation of an association had been one of the key recommendations of the *Keeping Places & beyond: building cultural futures* summit held in 2011 and attended by more than 100 delegates from across NSW. A draft constitution was tabled at this first meeting for discussion and revision.

It was also agreed that Museums & Galleries of NSW (M&G NSW) would undertake the role of secretariat for the proposed association and undertook a number of actions.

These included:

- Registering the constitution with Fair Trading NSW
- Obtaining an Australian Business number
- Registering with the Australian Tax Office as an income-tax exempt organisation
- Opening a bank account and organising signatories
- Registering with the Australian Charities and Not-for-profit Commission
- Development of privacy policy, board code of behaviour and business plan
- Commissioning of visual identity (logo)

A second meeting of the committee was held at The Gunnery in Woolloomooloo on 15 July 2014. The constitution, policy documents and business plan were ratified by the committee. The visual identity was also approved at this meeting.

As outlined in the constitution, ACHAA's objectives are:

- a) Create a sustainable and resilient network of NSW Aboriginal Culture, Heritage & Arts organisations
- b) Provide and facilitate training and development for those who work and volunteer in the NSW Aboriginal culture, heritage and arts place based sector
- c) Promote the value of NSW Aboriginal culture, heritage and arts and artists to the broader arts, heritage and culture sector and wider community
- d) Engage with all levels of government and non-government organisations for the support and promotion of NSW Aboriginal culture, heritage and arts

ACHAA's constitution stipulates organisations as members rather than individuals. To be eligible for full membership, organisations must be:

- (a) not for profit Aboriginal organisations with the primary purpose of an Aboriginal cultural centre, keeping place, knowledge centre, language centre and/or artist run studio
- (b) with a focus on NSW Aboriginal culture, heritage and/or arts in dedicated infrastructure that is accessible and of interest to the general public with a visitation of at least 100 unique visitors per year

and

- (c) located in, or providing services to, residents of NSW

Associate membership is available to any organisation, both Aboriginal and non-Aboriginal, which supports the aims of the association.

Only full members have voting rights and annual membership, was set at fifty dollars (\$50) per annum for full and associate members.

ACHAA was incorporated as a not for profit member association on 30 July 2014. It is registered with the Australian Charities and Not-For Profit Commission (ACNC) and as an



First meeting of the interim committee for ACHAA, Royal Botanical Gardens 20 May 2014

The first committee of ACHAA is:

Office Bearers

- Chair – Yarrawarra Aboriginal Cultural Centre (Represented by artist and curator Alison Williams)
- Treasurer – Armidale Aboriginal Cultural Centre and Keeping Place Inc (Represented by Centre Director Daisy William)
- Secretary – Yarkuwa Indigenous Knowledge Centre (Represented by CEO David Crew)
- Public Officer – Peter Chia

Ordinary Committee members:

- Muru Mittaggar Aboriginal Cultural and Education Centre (Represented by Peter Chia)
- Muda Aboriginal Corporation (Represented by Dot Martin)
- Boolarng Nangamai (Represented by Kelly Ryan)

M&G NSW had received funding from Arts NSW to assist with the establishment of the association as well as a series of workshops for Aboriginal Organisation. The committee agreed that ACHAA would host the workshops and they would be held at the Yarrawarra Centre at Corindi Beach on 9 and 10 September 2014.

With these matters in place, a recruitment drive for members was undertaken which included advice of the first ACHAA members workshops at the Yarrawarra Centre at Corindi Beach on 9 and 10 September 2014.

Since incorporation, the committee has had two face-to-face meetings, one at Yarrawarra Aboriginal Cultural Centre on 9 September 2014 and one at M&G's NSW then office in Woolloomooloo on 17 March 2015. The constitution also allows the committee to discuss and vote on matters via electronic means (email).

A half day strategic planning workshop, facilitated by M&G NSW was also held on 17 March 2015

In October 2014 an application was made to the federally Indigenous Advancement Strategy for a small to medium touring exhibition of objects drawn from the member's collections.

The objectives for this project were audience development for each of the venues; growing the appreciation of NSW Aboriginal culture and history; increased understanding and networking between ACHAA members.

Unfortunately, this application was unsuccessful. With the federal application unsuccessful, an application was made to Arts NSW in June 2015 for a similar project. The Arts NSW

application was to support the development and first presentation of a touring exhibition of objects from member's collections at Yarkuwa Indigenous Knowledge Centre in 2016. The outcome of this application will be known in late 2015.

Member Skills Development workshops

In association with M&G NSW, ACHAA 's first workshop *Building together: tools for cultural places* – took place at Yarrowarra Aboriginal Cultural Centre at Corindi Beach, north of Coffs Harbour with 25 delegates attending from as far away as Denilquin and Condobolin in Sept 2014.

The concept was a “back to basics/everyone on the same page” series of workshops and presentation around museum practice and management.

As presenting partner, M&G NSW organised workshop presenters, representing a mix of Aboriginal and non-Aboriginal presenters, all with experience in presenting to Aboriginal audiences. Workshops/presentations were made by M&G NSW General Manager Michael Huxley on governance & marketing; Museum Programs and Collections Manager Tamara Lavrencic on conservation and Aboriginal Programs Manager Steve Miller on exhibition development. Also presenting were Australian Museums Collections Manager Phil Gordon, Sydney Living Museums Senior Exhibitions Designer Kieran Larkin on exhibition design and freelance conservator Mary Gissing on conservation.

At the start of the workshops, Uncle Cecil 'Bing' Laurie gave the Welcome to Country in Gumbaynggir language supported by local schoolgirl Zoe Cowan, who provided the English translation. Yarrowarra's chairperson Alison Williams then gave the keynote address, explaining how the centre came to be established and for the first time, listing the 30 members of ACHAA.



Alison Williams presenting at the ACHAA 's first workshop Building together: tools for cultural places –at Yarrowarra Aboriginal Cultural Centre Sept 2014

Throughout the two days, there was a focus on the Gumbaynggir culture, the people of the land on which the host venue the Yarrowarra Aboriginal Cultural Centre was located. The centre is a conference venue with full commercial kitchen, so provided all the catering which included a fusion bush tucker dinner on the first night including roo lasagne and prawn and barramundi mornay.

This was accompanied by cultural performances comprising didj playing, participatory traditional dance and storytelling by Jeremy Devitt of Coffs Harbour.

Delegates were also able to view the centre's Wadjar Gallery and purchase local artworks.



Jeremy Devitt and Delegates as part of the cultural performance at Building together: tools for cultural places – at Yarrowarra Aboriginal Cultural Centre Sept 2014

Organisational development

ACHAA's first strategic planning day invited all full members to The Gunnery, Woolloomooloo on 17 March 2015. Six member organisations, representing more than 50% of core members attended, represented by eight individuals.

M&G NSW's General Manager Michael Huxley facilitated the meeting with Melissa Abraham and Steve Miller acting as note takers.

The day began with broad sessions outlining what did and didn't work for member organisations in their local areas, issues for the sector and perceived opportunities. It then drilled down to to develop a statement of values and a purpose statement.

After lunch, members discussed the processes, practices, programs and structure for achieving ACHAA's aims.

This work will inform ACHAA's first strategic business plan, currently in production.

Communications

ACHAA began publishing a monthly e-newsletter to its members and selected stakeholders in October 2014 using the on-line delivery service provided by MailChimp. The newsletter contains news from member organisations, broader sector information and grant and employment opportunities.

Seven editions were produced during the 2014-15 financial year with publication taking a hiatus during December-January. A twitter account has also been established but it has been placed on hold until a suitable strategy can be developed.

The ACHAA enews is opened by between 40 and 50 per cent of its audience but this figure does not include those who read it in their email viewing pane without opening it. This is 10-15% higher than list average and almost double the industry average for artists and artists.

PRINCIPAL ACTIVITIES

The principal activities of the Association are the provision of networking activities, skill development workshops and raising the profile of NSW Aboriginal culture and heritage.

Since May 2014 the Association has been incorporated, registered its ABN, Registered with the Australian Charity and Not-for-profit Commission, had Charity status confirmed with ATO, opened bank accounts and undertaken a membership drive. It has confirmed a visual identity created by an NSW Aboriginal designer and hosted a skill development workshop and undertaken a strategic planning session.

COMMITTEE MEMBERS

Role	Organisation	Individual
Chairperson	Yarrawarrah Aboriginal Cultural Centre	Alison Williams Alternative EJ Williams
Treasurer	Armidale and Region Aboriginal Cultural Centre and Keeping Place Inc	Daisy William
Secretary	Yarkuwa Indigenous Knowledge Centre Aboriginal Corporation	David Crew
Ordinary Committee Member	Muru Mittigar	Peter Chia
Ordinary Committee Member	Boolarng Nangamai	Kellie Ryan
Ordinary Committee Member	Muda Aboriginal Corporation /2cuzfm	Dot Martin
Public Officer		Peter Chia

OPERATING RESULT

The surplus for the period ending 30 June 2015 was \$1,593.

DIVIDENDS

The association's constitution precludes the payment of dividends to members.

STATEMENT OF PURPOSE

ACHAA is a coalition of organisations that supports a network of Aboriginal culture heritage and arts organisations so they can be resilient and locally sustainable.

The association is formed with the following aims and objectives:

- Create a sustainable and resilient network of NSW Aboriginal Culture, Heritage & Arts organisations
- Provide and facilitate training and development for those who work and volunteer in the NSW Aboriginal culture, heritage and arts place based sector
- Promote the value of NSW Aboriginal culture, heritage and arts and artists to the broader arts, heritage and culture sector and wider community
- Engage with all levels of government and non-government organisations for the support and promotion of NSW Aboriginal culture, heritage and arts.

List of Members as at 30 June 2015

Full Members

Armidale and Region Aboriginal Cultural Centre and Keeping Place	Armidale	NSW	2350
Boolarng Nangamai Aboriginal Corporation	Gerrigong	NSW	2543
Boomalli Aboriginal Artists Co-operative	Leichhardt	NSW	2048
Dharriwaa Elders Group	Walgett	NSW	2832
Dunghutti Ngaku Aboriginal Art Gallery	Kempsey	NSW	2440
Miromaa Aboriginal Language & Technology Centre	Newcastle	NSW	2300
Muda Aboriginal Corporation	Bourke	NSW	2840
Mura Mittigar Ltd	Castlereagh	NSW	2749
Yarkuwa Indigenous Knowledge Centre	Deniliquin	NSW	2710
Yarrawarra Aboriginal Corporation	Corindi Beach	NSW	2456

Associate Members

Albury City Council	Albury	NSW	2640
Art Gallery of NSW	Sydney	NSW	2000
Arts North West Inc	Glen Innes	NSW	2370
Arts Outwest	Bathurst	NSW	2795
Bathurst Regional Council for Bathurst Regional Gallery	Bathurst	NSW	2795
Bega Valley Regional Gallery	Bega	NSW	2550
Bundanon Trust	Illaroo	NSW	2540
Casula Powerhouse Arts Centre	Casula	NSW	2170
Dhiiyaan Centre - Moree Plains Shire Council	Moree	NSW	2400
Grafton Regional Gallery	Grafton	NSW	2460
Griffith Pioneer Park Museum	Griffith	NSW	2680
Lady Denman Heritage Complex Huskinson Inc	Huskinson	NSW	2540
Moree Plains Gallery	Moree	NSW	2400
Mudgee Local Aboriginal Land Council	Mudgee	NSW	2850
Museums & Galleries of NSW	The Rocks	NSW	2000
Object: Australian Design Centre	Surry Hills	NSW	2010
Orange Regional Gallery - Orange City Council	Orange	NSW	2800
Port Macquarie Historical Society	Port Macquarie	NSW	2444
State Library of NSW	Sydney	NSW	2000
Sydney Living Museums	Sydney	NSW	2000

FROM THE 2015 STRATEGIC PLANNING DAY

Values of ACHAA

- Diversity – Geographic , Practice, people
- Respect- for Culture, for Knowledge
- Transparency – in processes and communication
- Forward thinking- Using Technology
- Leadership
- Advocacy/ Influence

Purpose of ACHAA

ACHAA is a coalition of organisations that supports a network of Aboriginal culture heritage and arts organisations so they can be resilient and locally sustainable.

Timeline for 2015-2016 activities

August 2015	September 2015	October 2015	November 2015
Research -Policies that intersect with the aims of ACHAA	Develop a Communication Strategy	Mukurtu workshops in association with M&G NSW	Research Funding/Non Gov Philanthropy opportunities - Inclusion at Corroboree Black Market Day
February 2016	March 2016	April 2016	May 2016
Roundtable discussion with stakeholder	Webinar on Philanthropy and/or Business Development	Preparation for delivery of Arts NSW funded project	Preparation for delivery of Arts NSW funded project

ACHAA 2014-16 KEY PERFORMANCE INDICATORS

NETWORKING	PROFILE	SKILLS DEVELOPMENT	REVENUE	GOVERNANCE
<p>ACHAA will provide opportunities online and in situ for networking amongst members including workshops, seminars and other events</p>	<p>Through promotion of the members of the association, ACHAA will increase appreciation and understanding of NSW Aboriginal culture, heritage and arts</p>	<p>ACHAA will identify related skills of its Members</p>	<p>ACHAA will receive income from Membership and event fees</p>	<p>ACHAA will be a model of good governance for its members</p>
<p>ACHAA will seek the broadest base possible of Associate Members as supporters</p>	<p>Through advocacy to all levels of Government and all other relevant stakeholders, ACHAA will communicate the value and significance of Aboriginal culture, heritage and arts for NSW</p>	<p>ACHAA will program a range of events such as workshops and professional development opportunities to address skills shortages</p>	<p>ACHAA will apply for relevant grants from Federal, State and philanthropic sources</p>	<p>ACHAA is an incorporated body with a constitution adopted by its Members and registered with the appropriate</p>
<p>ACHAA will seek to introduce key stakeholders to Members</p>			<p>ACHAA will apply for charitable donation status</p>	<p>ACHAA is established with Code of Behaviour, privacy policy and draft business plan</p>
				<p>ACHAA holds Annual General Meetings to which all Members are invited</p>

MEMBERS' GUARANTEE

The liability of the members of the association to contribute towards the payment of the debts and liabilities of the association or the costs, charges and expenses of the winding up of the association is limited to the amount, if any, unpaid by the member in respect of membership of the association which is currently set at \$50 per annum.

AUDITORS REPORT

As the turnover of the organisation is less than \$250,000, the Association is not required to undertake an audit.

Signed in accordance with a resolution of the committee.

On behalf of the committee:



Alison Williams
Chair
21 July 2015



David Crew
Secretary
21 July 2015

NSW Aboriginal Culture, Heritage and Arts Association Financial Report

Statement of Surplus or Deficit and other Comprehensive Income as at 30 June 2015

REVENUE	Note	June 2015
Membership Fee	(3)	\$1,540
Interest		\$3
In-kind administrative support	(4)	\$7,500
Total Income		\$9043
EXPENSES		
Administrative costs	(4)	\$7,500
Total Expenditure		\$7,500
Net Surplus/(Deficit)		\$1,543

Statement of Financial Position as at 30 June 2015

ASSETS	Note	June 2015
Current Assets		
Cash held in Bank	(3)	\$1543
Total Assets		\$1543
LIABILITIES		
Current Liabilities		\$0
Total Liabilities		\$0
EQUITY		
Current Year Earning		\$1543

Statement of Cash Flow as at 30 June 2015

Cashflows from operating activities

Membership	\$1540
Interest	3
Expenditure	(\$0)
Net Cashflow from operating activities	\$1543

Notes to and forming part of the financial statements

1 CORPORATE INFORMATION

The financial report is for NSW Aboriginal Culture, Heritage & Arts Association. This report covers the period from incorporation on 1 July 2014 and ending 30 June 2015. This financial report is presented to the members of the newly incorporated association.

The nature of the operations and principal activities of the Company are described in the Committee' Report.

2 SUMMARY OF ACCOUNTING POLICIES

a)Basis of preparation

These special purpose financial statements have been prepared in accordance with Australian Accounting Standards – Reduced Disclosure Requirements, other authoritative pronouncements of the Australian Accounting Standards Board and Urgent Issues Group interpretations.

AASB 2012-3 Amendments to Australian Accounting Standards – Offsetting Financial Assets and Financial Liabilities

AASB 2012-3 adds application guidance to AASB 132 to address inconsistencies identified in applying some of the offsetting criteria of AASB 132, including clarifying the meaning of “currently has a legally enforceable right of set-off” and that some gross settlement systems may be considered equivalent to net settlement.

AASB 2012-3 is applicable to annual reporting periods beginning on or after 1 January 2014.

The adoption of these amendments has not had a material impact on the company as the amendments merely clarify the existing requirements in AASB 132.

AASB 2013-6 Amendments to AASB 136 arising from Reduced Disclosure Requirements

AASB 2013-6 makes amendments to AASB 136 Impairment of Assets to establish reduced disclosure requirements for entities preparing general purpose financial statements under Australian Accounting Standards – Reduced Disclosure Requirements arising from AASB 2013-3 Amendments to AASB 136 – Recoverable Amount Disclosures for Non-Financial Assets. AASB 2013-3 made narrow scope amendments to AASB 136, addressing disclosure of information about the recoverable amount of impaired assets if that amount is based on fair value less costs of disposal.

AASB 2013-6 became applicable to annual reporting periods beginning on or after 1 January 2014.

The Association complies with Australian Accounting Standards – Reduced Disclosure Requirements as issued by the Australian Accounting Standards Board.

b) Basis of measurement

The financial report has been prepared on an accrual basis and is based on historical cost convention. It does not take into account changing money value, or except where stated, current valuations of non-current assets. Cost is based on the fair value of the consideration given in exchange for assets.

The financial report is presented in Australian dollars.

c) Significant accounting judgements, estimates and assumptions

The preparation of financial statements requires management to make judgments, estimates and assumptions that affect the application of policies and reported amounts of assets, liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and other various factors that are believed to be reasonable under the circumstances, the results of which form the basis of making the judgments. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period or in the period of the revision and future periods if the revision affects both current and future periods.

Significant accounting estimates and judgments

The key estimates and assumptions that have a significant risk of causing material adjustment to the carrying amount of certain assets and liabilities within the next annual reporting period are:

Provision for employee benefits

As there are no employees of the unincorporated association there has been no provision for any benefit.

d) Revenue recognition

Revenue is recognised when the company is legally entitled to the income and the amount can be quantified with reasonable accuracy. The Association is not registered for the collection of GST. There has been no revenue other than from membership fees

e) Expenditure

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. The association had no expenditure as at 30 June 2015

f) Cash and cash equivalent

Cash and cash equivalents in the balance sheet comprise cash at bank and in hand and short-term deposits with an original maturity of three months or less. For the purposes of the cash flow statement, cash and cash equivalents consist of cash and cash equivalent as defined above, net of any outstanding bank overdrafts.

g) Trade and other receivables

Trade receivables are recognised and carried at original invoice amount less an allowance for any uncollectible amounts. Normal terms of settlement vary from seven to 90 days. The carrying amount of the receivable is deemed to reflect fair value.

An allowance for doubtful debts is made when there is objective evidence that the company will not be able to collect the debts. Bad debts are written off when identified.

h) Plant and equipment

Plant and equipment is stated at cost less accumulated depreciation and any accumulated impairment losses. The association has no plant or equipment

Any plant and equipment donated to the company or acquired for nominal cost is recognised at fair value at the date the company obtains control of the assets.

The association has no plant or equipment

i) Intangibles

The association has no intangible assets

j) Trade creditors and other payables

These amounts represent liabilities for goods and services provided to the company prior to the end of the financial year which are unpaid. The amounts are unsecured and are usually paid within 30 days of recognition. The notional amount of the payables is deemed to reflect fair value.

The association had no trade creditors as at 30 June 2015.

k) Deferred income

The association had no deferred income.

l) Employee benefits

The association has no employees

m) Taxation

Income tax

The association has applied is a charitable institution for the purposes of Australian taxation legislation and is therefore exempt from income tax. This exemption has been confirmed by the Australian Taxation Office as at 31 July 2014. The association does not hold deductible gift recipient status.

Goods and services tax (GST)

The association is not registered for GST.

Cash flows are included in the statement of cash flows on a gross basis..

n) Going concern

The financial report has been prepared on a going concern basis, which contemplates continuity of normal trading activities and the realisation of assets and settlement of liabilities in the normal course of business. The association's continued existence is ultimately dependent upon the success of membership and ongoing support from M&G NSW.

If the association is unable to continue as a going concern it may be required to realise its assets and extinguish its liabilities other than in the normal course of business and in amounts different from those stated in the financial report.

3 CASH HELD IN BANK

The Association has one bank account held with Westpac Banking Corporation

4 IN-KIND ADMINISTRATIVE SUPPORT

The secretariat of the Association is undertaken by Museums and Galleries of NSW (M&G NSW) (71 085 677 041) in a pro bono capacity. In his role of Aboriginal Programs, Manager Steve Miller acts as a liaison officer to the members of the association as well as organising committee meetings and managing governance issues. In his role of General Manager of M&G NSW , Michael Huxley manages the accounts of the association as well as providing governance and policy advice at committee meetings.

This support is estimated at a value of \$7,500.